

**KEEP THIS PAGE**  
**El Paso High School Dual Language Magnet**  
**iPad Usage Agreement Packet**

## **EPISD Acceptable Use Agreement for Internet Access and Technology Equipment**

The Internet is an electronic highway connecting thousands of computers all over the world with millions of individual subscribers. Internet access is available to students, teachers, and administrators of El Paso Independent School District. Since it is a constantly changing, fluid environment, school library media specialists and teachers have a professional responsibility to work together to help students develop the intellectual skills needed to discriminate among information sources, to identify information appropriate to their age and developmental levels, and to evaluate and use information to meet their educational goals. One of our goals is to promote educational excellence in the El Paso Independent School District by facilitating resource sharing, innovation, and electronic communication.

Access to the District's electronic communications system, including the Internet, shall be made available to students, parents and employees exclusively, for instructional and administrative purposes and in accordance with administrative regulations. Access to the District's electronic communications system is a privilege, not a right. Students need to be aware that the District computers are shared equipment and time limits may be imposed when people are waiting to use them.

Any person using these resources through a District connection must accept and abide by the following policies:

1. Students may not allow anyone else to use their personal password.
2. Students must respect the rights of other individuals and not use language that is abusive (harshly or coarsely insulting, containing cursing in any language or ethnic or racial slurs), profane (vulgar, irreverent toward God or sacred things, Satanic), sexually offensive (sexual in nature, repugnant to the moral sense or good taste, sexual harassment), or threatening.
3. No one may access text or visual depictions (any picture, image, graphic image file, or other visual depiction) that are obscene and/or harmful to minors (appeals to a prurient interest; an actual or simulated sexual act or contact; and lacks serious literary, artistic, political or scientific value).
4. Students may not access or participate in chat rooms at any time. If the curriculum mandates the use of a supervised chat room, chat rooms may be allowed if the chat room is monitored on-line by a third party and if the students are under close supervision of the instructor.
5. Students may access only those games approved by a teacher or librarian.
6. Students must respect the privacy of others and not intentionally obtain copies of or modify files, passwords, or data that belong to anyone else. No one should represent him/herself as someone else by using another's account. No one should forward personal material without prior consent of the originator.
7. Electronic mail transmissions and other use of the electronic communication system are not considered to be private and may be monitored at any time by designated District staff to ensure appropriate use. Transmitting obscene messages or pictures is prohibited. Messages dealing with illegal activities may be reported to the appropriate authority.
8. For the safety and privacy of the student, **no student information in any form except directory information will be posted on the Internet without express parental permission.**
9. Students must respect the integrity of computing systems and abide by existing Federal and State laws regarding electronic communication. This includes accessing secure and/or confidential information without authorization, divulging passwords, causing system malfunction, developing programs that harass other users or attempting to infiltrate a computer or computing system, maliciously harming or destroying District equipment, materials, or data and deliberately degrading or disrupting system performance. These actions may be viewed as violations of District policy and administrative regulations and, possibly, as criminal activity under applicable state and federal laws. This includes, but is not limited to, the uploading or creation of computer viruses and accessing indecent information. These laws can carry penalties of up to 20 years in prison.
10. Students must respect the legal protection provided by copyright laws to computer programs, articles, graphics and data. (See Board Policies on copyright.) Students shall not copy anything that belongs to someone else without rewriting it in their own words and are reminded to give credit to the owner of the information.
11. Any expense incurred as a result of Internet use is the responsibility of the student/parents.
12. Access to the Internet is considered a privilege. Users should not waste school resources through improper use of the computer system. Anyone found using access in a way deemed inappropriate will be denied privileges. Noncompliance with applicable regulations may result in suspension or termination of privileges and other disciplinary action consistent with Board policy and the student code of conduct.

# EPISD Technology Lending Program Guidelines

EPISD students at EPISD-designated schools (the "Students") have the option to check out and use an EPISD-owned iPad or other similar electronic device along with any accessories, components, or attachments thereto (collectively, the "Device"), to support their learning in designated courses through the EPISD Technology Lending Program (the "Program"). The Devices are available as an additional resource for Students to use for study and homework. Students are not required to check out the Devices. Students who choose not to participate in the Program will have access to Devices in their classes.

## EPISD Technology Lending Program Terms and Conditions:

### Usage Fee

- \$36 Annual (\$18 per semester) non-refundable
- \$18 for qualified students (see DL Coordinator)

### Use

- Each Student must sign and comply with the EPISD Student Acceptable Use Agreement for Student Internet Access as a condition of use of the Device.
- Jail-breaking, hacking, or other improper, illegal, unauthorized, or unacceptable use of the Device is not permitted.
- Use of the Device in violation of manufacturer instructions, directions, and guidelines is prohibited.
- Each Device is and shall remain EPISD property, and no Student or anyone else has any right, title, or interest in the Device.
- Use of the Device is only under a revocable license from EPISD.
- Each Device is being provided on an AS IS basis, and EPISD makes no express or implied warranty of any kind relating to the Device.
- Each Device and the contents thereof are subject to periodic monitoring or inspection by EPISD without prior notice or warning.
- It is each Student's responsibility to secure and protect his/her Devices at all times, including both in and outside the school setting.
- Each Student, or his/her parent/guardian, must promptly report to EPISD any damage, loss, abuse, misuse, or theft of the Device, as well as any hardware, software, or other technology problems with the Device.
- Each Student and his parent/guardian are responsible for care of the Device. Such care includes without limitation obtaining and using a screen protector for the Device, treating the Device as if it were a piece of glass, keeping the Device in a bag or case, keeping the Device away from extreme temperatures, food, drink water, cleaning agents, etc., cleaning the Device with a soft polyester cloth similar to that used for eyeglasses and not a paper towel, and otherwise complying with all manufacturers' instructions for cleaning and care.
- The Device shall be brought to school each school day charged and ready to use, with all designed school applications loaded.
- The Device shall be returned in good working condition to EPISD at the conclusion of each semester, and otherwise upon request by EPISD.
- EPISD reserves its rights of sovereign immunity and rights under the Texas Tort Claims Act.
- EPISD will seek prosecution of fraudulent repair/replacement claims.
- Violation of the Program terms and conditions may also subject the Student to disciplinary action.
- Notwithstanding anything herein to the contrary; (a) participation in the Program and availability of the Devices may be limited or restricted by EPISD in its discretion; (b) EPISD reserves the right to terminate or modify the Program and its terms and conditions at any time; and (c) use of a Device may be terminated upon recommendation from a campus administrator for an incident involving damaged, lost, stolen, or misused devices or violation of the Program terms and conditions.

### EPHS DL Incidents/Replacement Protocol

*An incident is defined as an out of warranty repair, lost, or stolen device. Accessories are not covered (i.e., case, cable, adapter).*

- Parent/Guardian will receive notice of damaged/lost/stolen Devices.
- First incident, out of warranty repair: district will pay all expenses incurred for repair.
- First incident, lost or stolen device: parent/guardian will pay \$100.
- Second incident: a conference will be held to determine repair and/or replacement costs and to review future rental agreement options.
- *If repair/replacement costs are not met, a student will not be issued a replacement Device to use outside the classroom*

### Example Estimated iPad Repair/Replacement Costs

- Broken screen: \$100
- Replace iPad: \$399
- Other damages: TBD

**TURN THIS PAGE IN TO MRS. PHILLIPS**

**El Paso High School Dual Language Magnet**

**2014-2015 Acceptable Use Agreement for Internet Access and Technology Equipment**

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Student Name/ID

Class of

Parent  
Initials

Student  
Initials

\_\_\_\_\_ **EPISD Technology Lending Program Guidelines:** *My child and I understand, and will abide by the “EPISD Technology Lending Program Guidelines” including the **EPHS DL Incidents/Replacement Protocol**. It is the policy of EPISD that district property not to be removed from the site unless it is necessary for the performance of district activities. The conditions for the loan of district property are listed “EPISD Technology Lending Program Guidelines” and are hereby a part of the agreement signed for on this form. We have received a copy of said guidelines.*

\_\_\_\_\_ **Internet Access:** *My Child and I understand, and will abide by, the EPISD “Acceptable Use Agreement for Internet Access and Technology Equipment.” We understand that the use of any technology device issued to him/her (iPad, Laptop, video recorders, etc.) is not private and the District may monitor the activity at any time. We further understand that any violation of the regulation is unethical and may constitute a criminal offense. Should my son/daughter commit any violation, his/her access and usage privileges may be revoked and school disciplinary action and/or appropriate legal action may be taken. We have received a copy of said Agreement.*

\_\_\_\_\_ **Technology Equipment Usage:** *We acknowledge that my son/daughter will be held accountable for the custody and care of the property issued to them by EPISD and/or the El Paso High School Dual Language Magnet Program. We understand that I and/or my parent/Guardian will be responsible for loss or damage to this equipment up to the replacement cost of the item(s) as listed in the “EPISD Technology Lending Program Guidelines.” We understand that my son/daughter must return the equipment on or before the pre-determined due date, or upon request. We further understand that use of equipment is not private and the District may monitor activity at any time.*

**Parent/Guardian**

*In consideration for the privilege of my child using the District’s electronic communications system and use of District and/or Dual Language technology equipment, I hereby release the District, its operators, and any institution with which they are affiliated from any and all claims and damages of any nature arising from my child’s use of or inability to use, the system and equipment, including, without limitation, the type of damage identified in the District’s policy and administrative regulations.*

Check one of the following options:

\_\_\_\_\_ *I grant permission for my child to be issued EPISD and/or Dual Language technology equipment as listed on the “Acceptable Use Agreement for Internet Access and Technology Equipment” form and to participate in the District’s electronic communications system.*

\_\_\_\_\_ *I DO NOT grant permission for my child to be issued EPISD and/or Dual Language technology equipment.*

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Parent/Guardian Signature

Date

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Student Signature

Date

